



SPECTRA

Richard M. Borchard Regional Fairgrounds

1213 Terry Shamsie Blvd. Robstown Tx, 78380

Phone 361.387.9000 Fax 361.387.9077

AUDIOVISUAL & BUSINESS SERVICES ORDER FORM

Quantity	Description	Advanced Rate	Floor Rate
	Corded microphone	\$25.00	\$35.00
	Wireless handheld microphone	\$35.00	\$45.00
	Podium with microphone	\$50.00	\$75.00
	Flat Screen Television	\$100.00	\$125.00
	Full Color LCD Projector (XGA, MAC)	\$175.00	\$200.00
	Tripod Screen 8' x 8'	\$40.00	\$55.00
	Tripod Screen 9' x 12'	\$75.00	\$90.00
	Tripod Screen 10' x 14'	\$95.00	\$110.00
	Portable Sound System	\$95.00	\$110.00
	Computer to Projectors Adapter	\$25.00 - \$100.00	Dependent on Availability
	Audio Patch Fee (Playback) per day	\$30.00	\$40.00
	Local Phone Connection – per day	\$50.00	\$75.00
	Long-Distance Phone Connection	\$200.00	\$225.00
	Broadband Connection – per day	\$100.00	\$125.00
	B/W Copies - single page	\$0.25 per page	\$0.50 per page
	B/W Copies - double-sided	\$0.25 per page	\$0.50 per page
	Color Copies - single page	\$0.50 per page	\$0.50 per page
	Color Copies - double-sided	\$0.50 per page	\$1.00 per page
	Facsimile – In or Out Bound	\$1.00 per page	\$2.00 per page

Total Amount: \$ _____

Event: _____ Event Dates: _____

Company Name: _____ Exhibit Location/Booth: _____

On-Site Contact: _____ Phone Number: _____

CHARGE AUTHORIZATION

Type of Payment: _____ (Please check one) Visa MasterCard American Express Discover

Card Number: _____ Expiration Date: _____ Security Code: _____

PAYMENTS ARE NON-REFUNDABLE



Cash Receipt Number (office use only): _____ Note: a (\$30.00) fee will be assessed on all returned checks

Email Address: _____